

2022 PHOTOWEEK GENERAL INFORMATION

WHERE: DDH DANCE ACADEMY

WHEN: WEEK OF MAY 16TH-20TH 2022

- Please refer to the Picture week schedule for class photo times.
- Picture schedule is different from the regular week schedule. Please check the picture schedule for specific times. There will be NO dance classes held during the week of picture week.
- Very important to arrive at least 15 min before scheduled time, sometimes we can run early or late depending on if students arrive on time. With your help and cooperation we can make picture week run smoothly and on-time.
 - Check-in at front desk when you arrive
 - Be dressed in costume and appropriate dance shoes. Wear any hairpieces, gloves, shoes, etc... included with costume

GENERAL INFORMATION:

- Not ordering pictures? Even if you do not purchase a package we strongly encourage your dancer to participate in pictures.
- Taking pictures? Have a photo form filled out PER DANCER / PER ROUTINE
- Be sure to let the front desk know if you are doing a sibling photo! Sibling portraits will be taken with one of their scheduled classes, the front desk will verify which class to enter with. Please be ready to take photos during either class time slot.
- We will have specified changing room areas for kids with multiple costume changes. Parents will not be allowed in the studio while portraits are being taken or changing rooms for privacy and safety. We suggest students come already ready to go.

ORDERS & PAYMENT:

- Have a photo form filled out PER DANCER / PER ROUTINE
- Picture Order Forms are due back as soon as possible to help us plan and organize. Ideally we would like them back the week **prior** to picture week.
- Order forms and picture payment can be turned into the office mailbox. Payments can be made by: CASH or **CHECKS (made out to DDH Dance Academy)**.

HAIR, MAKE-UP & COSTUME:

- Make-up is optional, although wearing some can enhance facial features for photos.
- Dancers can wear their hair in any style that is preferred (must be out of face).
- Please bring all accessories included in the costume. Please wear appropriate shoes for dance. Also, wear tights if your instructor has specified to wear tights for routine.